



Secretary-Issued Transport Security Program (TSP)

Aircraft Operators

[Eligibility criteria for a Secretary-Issued TSP.](#)

The aircraft operator does not:

- provide an air service involving the carriage of people (with or without goods), provided for a fee payable, available to the general public; and conducted in accordance with fixed schedules to or from fixed terminals over specific routes; or
- have temporary or permanent operational facilities in Australia; or
- allow passengers or aircraft operator staff to enter the landside security zone (sterile area) of a security controlled airport, or
- allow passengers or aircraft operator staff to mix with other passengers of prescribed air services in airside areas; or
- transport, or intends to transport, persons in custody.

If your aircraft operations satisfies the above criteria you may apply for a Secretary-Issued TSP by completing the information in the table below and following pages. Incomplete information will delay an assessment decision.

A completed application can be submitted by email to: national.coordinator@homeaffairs.gov.au.

Any application submitted by a third party on behalf of the aircraft operator must be accompanied with a letter of authority from that aircraft operator.

Legal name of aircraft operator:	
Trading or operating as:	
Country of Registration:	
ACN/ARBN (Australian applicants only):	
Company Registration Number in Country of Incorporation (for international applicants only):	

Attachment A: Contact Details of Aircraft Operator

This information will be used to assess eligibility for service of a Secretary-Issued TSP. Incomplete information will delay an assessment decision.

Aircraft Operator	
Legal Entity Name	
Country where business registered	
Trading or operating name	
CHIEF EXECUTIVE OFFICER / MANAGING DIRECTOR DETAILS	
CEO / MD name	
Postal address	
Contact telephone number	
Out of hours contact number	
Email address	
ALTERNATE MANAGER CONTACT DETAILS (Optional)	
Position or title	
First/last name	
Business number	
After hours number	
Email address (optional)	
SECURITY CONTACT OFFICER DETAILS <i>(Must be a direct employee of the aircraft operator with operational control. ie not an agent/ground handler)</i>	
First/last name	
Business number	
Email address	
24-hour contact number	
Postal address	

Attachment B: Details of Aircraft Operator

This information will be used to assess eligibility for service of a Secretary-Issued TSP. Incomplete information will delay an assessment decision.

Cross out or circle the applicable Yes/No response. Insert specific details of your aircraft operations.

Aircraft Operator Trading Name	<i>Insert name</i>	
NATURE OF AIRCRAFT OPERATIONS		
Domestic RPT	Yes	No
International RPT	Yes	No
Air Cargo	Yes	No
Open Charter	Yes	No
Closed Charter	Yes	No
General Aviation	Yes	No
Other (please specify)		
Details of operator's aircraft (including aircraft types, and how many of each)	<i>If different aircraft undertake different types of air service/carriage please specify</i>	
	<i>E.g. 5 x B737 used to service domestic closed charter operations.</i>	
	<i>E.g. 1 x Gulfstream G550 – VIP closed charter</i>	
Details of regular routes flown and airports served.	<i>E.g. The airline does not conduct RPT operations, and therefore has no regular route. However, the airline only uses Australian airports with a standing authorisation to receive international flights.</i>	
	<i>E.g. The airline may conduct ad hoc flights to other Australian destinations.</i>	

Attachment C: Aircraft Operator Organisational Structure and Security Arrangements

Insert text, table and/or a diagram clearly articulating your organisational structure and your security management arrangements by company roles and responsibilities by title. Please ensure you provide position details and role responsibilities rather than names.

Incomplete information will delay an assessment decision.